

TASK	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022
PHASE 1: EXISTING CONDITIONS & VISIONING												
Task 1.1 - Data Collection & Analysis	Production											
Task 1.2 - Existing Conditions Report		Production										
Task 1.3 - Steering Committee Meeting #1		Meeting										
Task 1.4 - Visioning Workshop & Online Survey			Production	Production								
Optional Task C: 6 Focus Groups/Interviews			Production	Production								
Optional Task F: Youth Engagement				Production								
Optional Task G: Meeting in a Box								Meeting				
Optional Task I: Media Packet								Meeting				
Optional Task K: Project Office Hours											Meeting	
PHASE 2: STRATEGIC PLANNING/PLAN DEVELOPMENT												
Task 2.1 - Vision, Goals & Objectives					Production							
Task 2.2 - Draft Plan Elements					Production							
Task 2.3 - Steering Committee Meeting #2						Meeting						
Task 2.4 - Revised Elements						Production						
Task 2.5 - Public Meeting #2							Production					
PHASE 3: IMPLEMENTATION STRATEGIES & ADOPTION												
Task 3.1 - Implementation Strategies & Action Steps								Production				
Task 3.2 - Draft Document								Production				
Task 3.3 - Steering Committee Meeting #3									Meeting			
Task 3.4 - Adoption Draft										Production		
Optional Task L: PC & Officials Training											Meeting	
Task 3.5 - Plan Adoption											Production	
Task 3.6 - Final Deliverables												Production
GIS ZONING MAPPING												
Task 1: Base Files Collection	Production											
Task 2: Creation of Zoning Layer		Production										
Task 3: Staff Review & Revisions			Production									
Task 4: Final Deliverables				Production								

Meeting or Major Deliverable
Production